**January 20, 2014**

**(BAAS) Departmental Meeting**

**Attendees**

Dr. Brent Donham

Dr. Grady Blount

Misty Lair

Tina Lancaster

Theresa Sadler

Annette Taggart

Andrea Purvis

Survey Group

* Need 1 – 3 year alumni of those who have been:
* Advanced
* Promoted

The alumni need to recognize who this request is coming from. (Wayne will have list of alumni names & addresses).

Skills & Knowledge Crosswalk

* Update spreadsheet & collaborate ( need breakdown)
* Which courses align (left side)
* Work on this week
* Meet next week then form a separate focus group to compile inputs.

Workforce Development

* Find holes in curriculum (example: Project Management Course)
* This will assist with degree descriptions for employers

Assessment

* Which courses will be assessed?
* This will be discussed at a later time.
* High School – STAR Test
* Explore programs taught in high school
* Electives
* Problem solving classes ( may highly recommend)
* Excel
* Access